

# AfterSchool Works! New York

*The Membership Association for AfterSchool Professionals in New York State*

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## About the New York State School-Age Care Credential Distance Learning Preparation Course

Distance Learning is no less demanding than traditional classroom based education, and requires significantly more self-motivation and time management skills. Distance Learning is NOT for everyone!!! The Distance Learning (DL) School Age Care (SAC) Preparation Course will meet live weekly, requiring simultaneous access to telephone and internet service. The days and times of these sessions will be determined at the first in-person class. These live sessions will be supplemented by independent online discussion amounting to 1-2 hours weekly.

New York State Education Incentive Program (EIP) has approved this course as an eligible distance learning course. The cost of this course is \$900.00 per 14 week semester, for a total course cost of \$1,800.00. Candidate's signature at the bottom of this form indicates their obligation to satisfy full payment for this class in the event they are not awarded EIP funds covering the full course cost. *(EIP is not available for non NYS residents. Please contact us if you have questions about other funding streams in your state and whether we accept those forms of payment/vouchers.)*

Please note that your commitment to the required coursework and ability to complete online assignments, engage in online discussions and access to both the internet and email is essential. This is a demanding course, and we ask that you consider your ability to complete both semesters prior to applying.

Once you complete the preparation for your SAC Credential, you will be eligible to receive an assessment visit from a trained New York State SAC Credential Endorser. The fee for this service is currently \$1,000.00; with AfterSchool Works! New York, formerly the New York State School Age Care Coalition, serving as the credentialing agency. All SAC Credential candidates are eligible to receive 100% of the assessment fee through EIP regardless of income status.

Registration Fee: A \$100.00 non-refundable registration fee is required to secure your registration in our upcoming course. This amount will be applied to your total tuition. In addition, current membership in AfterSchool Works! New York is required prior to registration. To apply, visit our website at [www.afterschoolworksny.org](http://www.afterschoolworksny.org).

### REFUND POLICY

Written requests for refunds need to be submitted to AfterSchool Works! New York via email no later than thirty (30) days prior to the start of the class for a full refund. No partial refunds will be granted once the course has begun.

Questions? Comments? Please contact AfterSchool Works! New York via email at [sespinosa@nyssacc.org](mailto:sespinosa@nyssacc.org) or by phone at 518.694.0660. Please note that all financial related questions should be directed to AfterSchool Works! New York, not the instructor.

By signing below, I am expressing full and unconditional understanding of the terms of payment and participation described above:

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Applicant's Signature

Date

**Advancing quality, promoting professionalism.**

## New York State School-Age Care Credential Distance Learning Preparation Course Application

This application will be used to evaluate your education and experience, to determine that you meet the eligibility requirements, and to measure your competency in the fourteen skill areas of the NYS School-Age Care (SAC) Credential. Information that you provide will also be used by you and your Advisor to assess your beginning level of competency and develop an individualized training plan. For non-NYS participants, please answer each question as it relates to your state systems.

### Step 1 – Personal Contact Information:

Name: _____	Social Security Number: _____	
Home Mailing Address: _____	City: _____	
State: _____	Zip Code: _____	County: _____
Home Phone: _____	Cell Phone: _____	Email Address: _____

### Step 2 – Current Work

Note: You must currently provide school-age care and work directly with children; and have had, within the past 3 years, at least 480 hours of experience working with school-age children in a registered or licensed program.

Place of Employment: _____	Dates of Employment: _____ to _____	
Work Mailing Address: _____	City: _____	
State: _____	Zip Code: _____	County: _____
Work Phone: _____	Supervisor's Name: _____	

### Step 3 – More About You

Length of time working in the afterschool field

- Less than 2 years
- 2 to 5 years
- 5 to 10 years
- 10 years or more

Type of program you currently work in

- School based
- Community based
- Center based
- Religious institution
- Family Child Care
- Other, please identify: \_\_\_\_\_

### **Step 3 – Continued...**

Is your program currently licensed by the state? Y N Is your program accredited? Y N

Are you currently a member of AfterSchool Works! New York? (Membership is required for enrollment in our Distance Learning course) Y N

Why do you want to obtain the New York State School Age Care Credential?

What do you hope to gain from obtaining your credential?

What are your strengths as a school-age care / afterschool professional?

What areas and skills do you hope to acquire and / or develop as a school-age care / afterschool professional?

### **Step 4 – Technology Access**

Please check all that you have access to:

- High speed internet
- Valid email address
- Digital camera
- Computer microphone and speakers OR
- Inexpensive long distance phone service
- Other equipment that could be useful for distance learning (please explain)

### **Step 5 – Complete Your Application**

There is a \$100.00 non-refundable registration fee required to secure your registration in our upcoming course. This amount will be applied to your total tuition.

Method of Payment (circle one):            Check            Cash            Money Order

Please send completed application and payment to: AfterSchool Works! New York, 230 Washington Avenue Extension Albany, NY 12203

**You will be notified by email once your registration has been received and approved.**